

# Foundation Skills Integration Skill Set TAESS00026

RTO 4008

**\$3,000  
ACE Scholarship  
available to  
Learn Local  
Staff\***



**Melbourne CBD  
September 28th**

## About this Skill Set

This skill set focuses on developing the skills and knowledge required to identify foundation skill demands within nationally recognised training products and to integrate appropriate support strategies. These skills may be applied across workplace, learning, and assessment contexts.

Successful completion of these units provides credit towards the TAE40122 Certificate IV in Training and Assessment, as well as other qualifications where these units are available for selection.

This skill set includes the following units:

- TAELLN421 Integrate core skills support into training and assessment
- TAELLN422 Use foundation skills resources, strategies and advice
- TAELLN423 Integrate employability skills support into training and assessment

*While the course is intensive, its short duration is a major advantage for learners. In just five days, participants complete the program and can immediately apply their new skills without months of ongoing study. Our accelerated format keeps learners engaged and focused, allowing them to complete the course efficiently and minimise disruption to work and personal commitments.*

## Intake

September 28th -October 2nd

VDC Building, Level 8, 379 Collins Street, Melbourne

## Duration

Delivery 5 days (3 via Zoom, 2 face-to-face) - 9:00am - 4:00pm

Approximately 10 hours of self-paced study during program week.

## Enquire

[Check if you are eligible and start your enquiry](#)



## Employment Outcomes

- Pre-accredited Trainer
- ACE Course Coordinator
- ACE Curriculum Designer
- LLN or Foundation Skills Trainer
- Learning Support Officer (VET or Adult Education)
- Training Support Admin
- Pre-accredited Support Admin
- Community Education Facilitator

## Delivery Method

Blended - Online and Face-to-Face

## Fees

\*\$3,000 scholarship includes \$1,000 in course fees, and a \$2,000 payment to the student upon completion.

Visit [www.vic.gov.au/ace-scholarships-program](http://www.vic.gov.au/ace-scholarships-program) to find out more.

## Contact

03 9876 4381

[vetenrol@parkorchards.org.au](mailto:vetenrol@parkorchards.org.au)

[www.parkorchards.org.au](http://www.parkorchards.org.au)

**Park Orchards  
Community House & Learning Centre**



## Course Entry Requirements

There are no mandatory entry requirements for this unit. Appropriate language, literacy, digital literacy and numeracy skills are required.

## Application Procedure

Prospective students are required to complete an accredited enrolment form, and participate in a Pre-Training Review process to determine their suitability to participate in the program.

## Units of Competency for TAESS00026 Foundation Skills Integration Skill Set

The skill set includes 3 core units that must be completed, listed below.

|           |                                                                     |      |
|-----------|---------------------------------------------------------------------|------|
| TAELLN421 | Integrate core skills support into training and assessment          | Core |
| TAELLN422 | Use foundation skills resources, strategies and advice              | Core |
| TAELLN423 | Integrate employability skills support into training and assessment | Core |

## Pathways from the Qualification

TAE40122 - Certificate IV in Vocational Education and Training

## Training and Assessment Methods

Assessment will be conducted using different methods, including written assignments, presentations, observations, projects and case studies. All assessments are directly linked to the work performance criteria specified in the units of the qualification.

## Recognition of Existing Skills and Knowledge

Recognition of Prior Learning (RPL) takes into account the knowledge and skills you've already gained through your previous education and work. This may be through formal or informal learning, paid or unpaid work experience. All students will be offered RPL application information at the pre-Training Review.

## ACE Scholarships Program

The Victorian Government is offering scholarships to eligible staff currently working in a Learn Local organisation in Victoria.

To check your eligibility and read more about the scholarship program, please visit [www.vic.gov.au/ace-scholarships-program](http://www.vic.gov.au/ace-scholarships-program) to find out more.

*This course brochure should be read in conjunction with the "Information for Prospective Students" brochure.*

*Our policies, including Refund Policy and Student Complaints and Appeals, are available on our website [www.parkorchards.org.au](http://www.parkorchards.org.au)*

*Fees may be subject to change if there is a change to total scheduled hours or changes in government funding.*